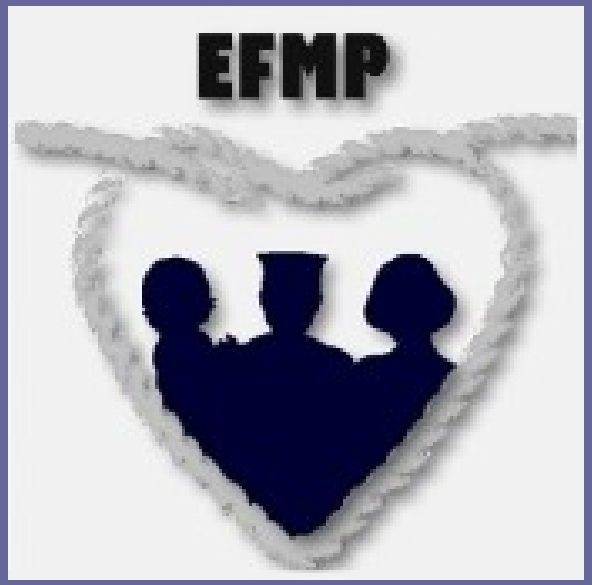
EXCEPTIONAL FAMILY MEMBER PROGRAM



COORDINATORS: HM2 (FMF) York, HM3 (FMF) Ventura, HN Johnson

INTRODUCTION

- The Exceptional Family Member Program (EFMP) is designed to provide support to military family members with special needs.
- EFMP documents long-term medical needs (including physical and mental health) and special education needs as mandated by OPNAVINST 1754.2C

PURPOSE AND GOALS

- Ensures optimum use of Permanent Change of Station (PCS) money by considering the Navy’s requirements, service member’s career, and the special needs of family members.

Should You Be Enrolled In EFMP?

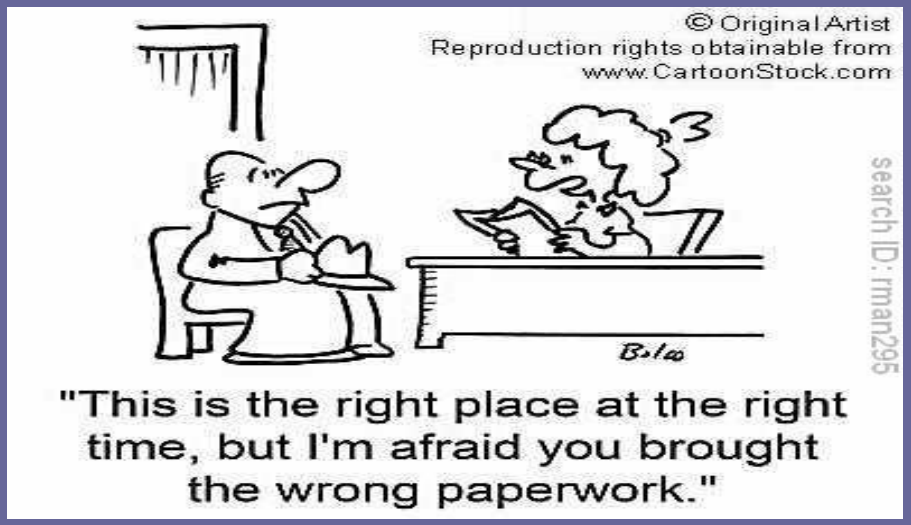
DO YOU HAVE:

- A child with a disability?
- A dependent child over 21 in the incapacitated dependent program?
- A child in special education more than 10% of the school day?
- A child or spouse receiving treatment for lupus, heart disease, leukemia, diabetes, mental illness, or other long-term illness?
- A family member in a residential treatment facility?
- A child receiving medical care through a state medical program?
- A family member receiving Supplemental Security Income (SSI) benefits?

Sponsor Responsibilities

- Contacting your EFMP Coordinator & enrolling all family members with chronic medical, mental health, and/or educational conditions requiring special services.
- Reviewing completed applications.
- Ensure forms are updated every 3 years or when changes in status occur.
- Disenrolling when divorced, EFM is deceased, needs no longer exist, or family member no longer resides with sponsor.

FORMS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"This is the right place at the right time, but I'm afraid you brought the wrong paperwork."

DD FORM 2792 “EFMP MEDICAL SUMMARY”

DD FORM 2792-1 “EFMP SPECIAL EDUCATION/EARLY INTERVENTION SUMMARY”

DD FORM 2792 APPLICATION

Must be completed/signed by service member or spouse. Medical summaries must be completed & signed by medical provider (military or civilian). A signed “Functional Medical Summary” must be included for all children with special educational needs, even when no medical condition is apparent.

ADDENDUM 1: ASTHMA/REACTIVE AIRWAY DISEASE SUMMARY

Completed/signed by a medical provider (military or civilian), if the family member has a history of asthma or reactive airway disease.

ADDENDUM 2: MENTAL HEALTH SUMMARY

Completed by the mental health provider (military or civilian), if the family member has a history associated with mental health.

DD FORM 2792-1 EFM SPECIAL EDUCATION/EARLY INTERVENTION SUMMARY

Completed/signed by a school official or early intervention provider, if the child is older than 3. A legible copy of the current Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) must also be submitted. Letters/reports from the school or early intervention providers may be included. If enrolling a school-aged child with medical needs only, a school official or early intervention provider must endorse Page 3 of the 'Special Education Worksheet' documenting that there are no special educational needs.

UPON COMPLETION OF ALL ENROLLMENT FORMS, PROVIDE THEM TO YOUR EFM COORDINATOR.

IT'S IMPORTANT TO KEEP A COPY OF ALL FORMS FOR YOUR RECORDS AS WELL.

EFMP Coordinators Responsibilities

- Assist service and family members with completing forms.
- Maintain copies of enrollment forms.
- Submitting completed applications to the appropriate Central Screening Committee.
- Follow up on category determinations for enrolled members.

Eligibility

- Family members enrolled in DEERS.
- Diagnosed with a chronic medical, mental health or educational condition for 6 months or longer that requires special services.
- Resides with active duty sponsor.

Categories

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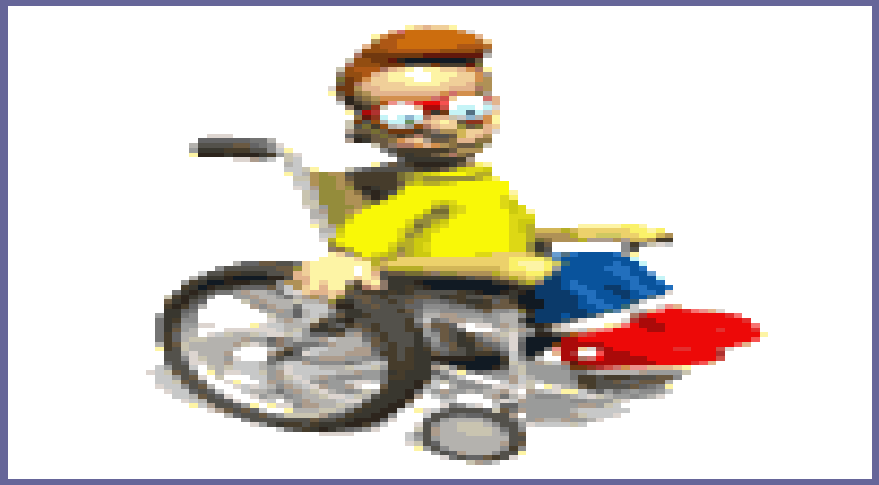

- Enrollment for monitoring purposes for medical, mental health, and educational needs.

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Pinpoint overseas and remote continental United States (CONUS) assignments. Care is usually available at most locations, except for some isolated CONUS and overseas areas. If orders are for overseas duty, the family must successfully complete overseas scr

THREE

No Overseas Assignments. The EFM's medical condition, mental health condition, and educational needs preclude assignment to most overseas locations where services to meet those needs are not available.

FOUR

- Major medical areas within continental United States to include Hawaii. The EFM’s medical, mental health, and educational needs require assignment to billets within a 50-mile radius of major medical locations. This can be a major Military Treatment Facility or a civilian TRICARE facility.

FIVE

- Homestead program. The EFM’s needs are highly specialized, complex and/or severe requiring continuity of care. The service member receives a long-term assignment to an area that can support multiple seashore rotations. These locations are typically in the geographic areas of Norfolk, VA; Jacksonville, FL; San Diego, CA; Bremerton, WA; and Washington, D.C.

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TEMPORARY CATEGORY. The EFM's condition requires a stable environment for six months to one year due to ongoing treatment or diagnostic assessments. Temporary EFMP status must be updated within the year either to a permanent category or to be disenrolled.

- In order to assign your EFM to the appropriate category, the committee must have current, complete information.
- After making a recommendation, the CSC (central screening committee) forwards your application to navy personnel command (NPC) efmp execution branch (pers-451) in Millington, Tennessee.

Central Screening Committee (CSC)

LOCATIONS

In areas with no MTF or EFMP Coordinator, forward completed applications to the appropriate CSC. The CSC that will review your application is determined by the location of your current duty station.

- East of the Mississippi River in the continental United States, Europe, Africa, South America, and the Caribbean. Would be Portsmouth, VA.
- West of the Mississippi River in the continental United States and Alaska. Would be San Diego, CA.
- Countries in the South Pacific, Asia, and Hawaii. Would be Yokosuka, Japan.

The Final Process

When the Navy Personnel Command (NPC) EFMP Execution Branch in Millington, TN receives your application:

- The EFMP Execution Manager reviews the category recommendation from the CSC and determines the final enrollment and category.
- The detailing record is flagged to notify the detailer of your EFM status.
- The file is reviewed when PCS orders are issued to ensure availability of the required services at your new assignment.

UPDATING ENROLLMENTS

Enrollment updates are required every 3 years from the date Navy Personnel Command approves your enrollment, with the exception of Category 6 (temporary category), which must be updated within one year of enrollment.

Exceptions…

When there is a change in a medical diagnosis or a new diagnosis, updates must be submitted at that time.

When there is a change in educational needs, updates must be submitted at that time.

If an update is due at the time of your Periodic Rotation Date, the update should be started at least 12 months prior to PRD.

Disenrollment

May be requested if any of the following occurs:

- Your family member no longer requires special medical, early intervention, or educational services as validated by a physician/school official.
- Medical and mental health conditions have been in remission for a minimum of 3 years with no more than routine primary care.
- Your family member no longer resides with you due to divorce, loss of custody, or death. If this is the case, forward a serialized letter on command letterhead to the local MTF EFMP. Refer to MILPERSMAN 1300-700 for additional information on disenrollment procedures.

When the enrolling condition no longer exists, a completed DD Form 2792 and DD Form 2792-1, as applicable, submitted through EFM Program Coordinator is required.

Suitability Screening

- Designated to determine the suitability of service & family members for overseas or remote assignments by identifying special needs.
- Service & family members who are improperly screened can arrive at overseas, remote duty locations with requirements beyond the capability of local medical, dental, educational, or community resources.
- Every member is required to screen within 30 days of transfer orders per OPNAVINST 1300.14 and MILPERSMAN 1300-304.

QUESTIONS??